



Etta-Becker-Donner Scholarship Programme

6th call for applications
23rd of January to 11th of March 2018

Table of Content

1. Introduction.....	2
2. Objectives of the call	2
3. Guidelines	3
4. Selection process.....	4
5. Funding principles and reporting	6
6. Sixth call and submission of applications	7
ANNEX – List of conferences	9

1. Introduction

The Austrian Latin America-Institute (LAI) was founded in 1965 with the objective to deepen the scientific and cultural dialogue and exchange between Austria and Latin America. In the area of science and technology, the LAI understands itself as a coordination and cooperation platform between researchers and research institutions located in Austria and abroad. By means of different projects, events and trainings, the network of contacts spreads from Europe to Latin America and promotes a continuous exchange of knowledge and experiences. In the sector of scientific cooperation and higher education, the institute is financed by the Austrian Ministry for Science, Research and Economy (BMWFV).

Thanks to the funding of the BMWFV, the LAI has the opportunity to realize different activities for supporting the academic cooperation and scientific exchange between Austria and Latin America like the Etta-Becker-Donner Scholarship Programme. This programme is implemented in cooperation with the Department of Political Science of the University of Vienna

Violetta (Etta) Becker-Donner was director of the Museum of Ethnology of Vienna as well as co-founder and president (1965-1975) of the Austrian Latin-America Institute. In the last years of her scientific work she especially concentrated on South and Central America.

2. Objectives of the call

The objective of the Etta-Becker-Donner Scholarship Programme is to promote the mobility of Latin American researchers and support contacts between research institutions of Austria and Latin America. To this end, calls are launched periodically in order to support Latin American researchers to participate at scientific conferences taking place in Austria and to establish scientific relations with Austrian research institutions which might evolve into a scientific partnership.

The scholarship programme consists of two components:

2.1. Participation at conferences

The scholarship programme supports the participation of researchers from Latin America at scientific conferences taking place in Austria. The participation at the conference allows the researchers to get to know their Austrian counterparts and/or find potential partners. Moreover, it allows the researchers to make their institutions and research work known to a broad public. Thus, the scholarship also works as a mechanism to facilitate the creation of scientific networks.

2.2. Appointments at research institutions

In order to maximize the benefits of their stay in Austria, the researchers also have to organize an appointment at a research institution which is of thematic interest to them. The visit to an

Austrian research institution allows the researcher to further deepen the scientific relations to the Austrian counterparts and to explore possibilities for joint cooperation.

2.3. Call

The **sixth call** has been opened for researchers until **11th of March 2018**. The scholarship programme supports the participation of **five researchers from Latin America** at scientific conferences taking place in **Austria** between **May and December 2018**.

The scholarship covers costs up to a total amount of € **2.600** for travel expenses, conference fee and daily allowance up to 10 days.

Under the current call, only researchers from the following regions may apply for the scholarship:

Central America: Costa Rica, El Salvador, Guatemala, Honduras, Nicaragua, Panama
Caribbean: Cuba, Puerto Rico, Dominican Republic

1-2 Scholarships will be reserved for the **annual conference of the Austrian Research of Latin America** (Jahrestagung der Österreichischen Lateinamerikaforschung) which will be held from the **18th of May until the 20th of May 2018**. The interdisciplinary conference has been organised by LAI and LAF Austria since 1985 in Strobl am Wolfgangsee. LAF Austria is an Austrian platform of scientists and investigators, working within the broad topic of Latin-American Studies with the aim to build a network of investigation and science on national, european and international level.

Information on the results of the last calls can be found at:
<http://lai.at/wissenschaft/kompetenzzentrum/etta-becker-donner-stipendien/ergebnisse-der-letzten-calls>.

3. Guidelines

In order to be considered for the Etta-Becker-Donner Scholarship Programme all candidates must meet the following criteria:

3.1. Eligibility criteria

The following minima criteria have to be met in order to be eligible:

- Be a **researcher from Central America or the Caribbean** (see chapter 2)
- Have a **postgraduate level and/or at least three years of research experience** (full time)
- Be a **member or an employee of a research institution and/or a higher education institution and/or a SME¹ which dedicates its work to research**. For this purpose a recommendation letter of the applicant's research institution is required.
- **Participate actively in a scientific conference taking place in Austria**. A confirmation or an invitation of the conference organizers regarding an active participation is required.

¹ SME: Small and Medium-sized Enterprises

- Have sufficient **knowledge of the conference language** in order to be able to participate actively. A verification of language skills is required.
- Have a **research appointment** at an Austrian research institution. It is required to add an invitation letter of the Austrian research institution which you plan to visit.

3.2. Evaluation criteria

These criteria are used by the evaluators to assess the applications:

- Have carried out **research projects** in your country/region during the last three years.
- **Impact of the participation at the conference:** benefits for the researcher and his/her research activities.
- **Give evidence of your active participation** at the conference and point out the type of participation, e.g. holding a lecture, presenting a poster. The abstract of the presentation or poster as well as the confirmation of the conference organizers upon the active participation has to be included in the application.
- **Impact of your visit to the Austrian research institution** on possible future cooperation. It is required to add an expression of interest of the Austrian research institution which the applicant plan to visit.
- Participation in **research networks**
- **International cooperation:** within and outside of Latin America and the Caribbean
- **Multiplier effect:** benefits for the applicant's research institution. The objective is that the participation has a multiplier effect in the applicant's country and/or region. For this purpose a recommendation letter of the applicant's research institution is required.

3.4. Additional criteria of the jury

- **Balanced regional and thematic distribution** of the applications
- Priority will be given to **female researchers**.

4. Selection process

The selection process contains following steps:

4.1. Formality check

The following criteria have to be met in order to be considered for the evaluation process:

- Submission of a complete application form as Word document
- Letter of recommendation of the applicant's research institution
- Confirmation of the conference organizers or invitacion that the applicant will participate in the conference held in Austria
- Letter of expression of interest by the research institution to host the applicant.
- Meeting of deadlines (until 12th of March at 24:00 hours)

4.2. Evaluation process

The evaluation of the applications will be realized by the Austrian Latin-America Institute according to scoring matrix below. The LAI will give a score for each criteria and a total score for each application.

Scoring Matrix

Eligibility criteria	Judgment based upon	Scoring
Be a researcher from Central America or the Caribbean	Application form	Minimum criteria; complied: yes, no
Have a postgraduate level and/or at least three years of research experience (full time)	Application form	Minimum criteria; complied: yes, no
Be a member or an employee of a research institution and/or a higher education institution and/or a SME which dedicates its work to research	Application form and letter of recommendation	Minimum criteria; complied: yes, no
Active Participation at a scientific conference taking place in Austria	Application form and invitation/confirmation	Minimum criteria; complied: yes, no
Have sufficient knowledge of the conference language in order to be able to participate actively	Application form and certificate	Minimum criteria; complied: yes, no
Research appointment at an Austrian research institution:	Application form and invitacion letter of the research institution	Minimum criteria; complied: yes, no
<u>Evaluation criteria</u>	Judgment based upon	Scoring
Have carried out research projects in your country/region during the last three years	Application form	0-2
Impact of the participation at the conference: benefits for the researcher and his/her research activities	Application form	0-2
Give evidence of your active participation at the conference (abstract of lecture and poster)	Application form and confirmation of the conference	0-2
Impact of your visit to the Austrian research institution on possible future cooperation	Application form and expression of interest of the research institution	0-2
Participation in research networks	Application form	0-2

International cooperation within and outside of Latin America and the Caribbean	Application form	0-2
Multiplier effect: benefits for the applicant's research institution	Application form and recommendation letter of applicant's institution	0-2

4.3. Selection process

Those applications which successfully passed the evaluation process, will be presented to the **Selection Committee** which is responsible for the final selection of five scholarships. It is constituted by a representative of the Austrian Federal Ministry for Science, Research and Economy, a representative of the Executive Board of the Austrian Latin-America Institute and representatives of Austrian Universities and/or institutes in the field of science. Its aim is to create a balanced selection, considering the objectives of the call, the quality of the applications, the results of the evaluation as well as regional and thematical distribution. Please note that priority is given to female researchers.

After the selection process, all applicants are informed about the results.

5. Funding principles and reporting

The scholarship covers costs up to a total amount of € 2.600 for international and local travel expenses, conference fee and daily allowance (up to 10 days)². Loss on currency conversion is not within the eligible costs.

5.1. Payment

The scholarship amount is paid in two rates. The first rate (€ 1.300) is paid after signing the document "Compromiso de beca". The second rate is paid after the revision of the report and the invoices. In case that the grantee spends less than the total amount of the scholarship, the second rate covers the remaining amount of the realized expenses. The scholarship amount is transferred to the applicant's account mentioned in the application form.

5.2. Commitment of the grantee (Compromiso de beca)

In order to receive the grant, the selected applicants will receive a document called "Compromiso de beca" which obligates them to send a final report on their activities and expenses. Each sholarship holder has to sign the document and sent it back to the LAI via Email to becas.ebd@lai.at.

5.3. Reporting

The final report includes following items:

² daily allowance covers a daily rate of € 70,- for meals and accomodation

- a **narrative report** (2 A4-pages)
- a **compiled list of expenses** (a template will be provided)
- all **original invoices** for travel costs (airfare, local public transport) and conference fees
- confirmation of **daily allowance**
- a **receipt of the grant** in your bank account
- the **original boarding passes** of the flight
- the **confirmation of participation** issued by the conference organizers
- a **confirmation letter of the visited research institution**

The final report has to be sent straight after the conference to the Austrian Latin-America Institute. At first step the sholarship holder only has to send scanned copies of all invoices and boarding passes to becas.ebd@lai.at. After revision by the LAI all original invoices and boarding passes have to be sent to:

Österreichisches Lateinamerika-Institut
Schlickgasse 1
A - 1090 Vienna / Wien
Austria / Europe

As soon as the controlling procedure is finalized, the second rate of the grant will be transferred.

6. Sixth call and submission of applications

The sixth call is open from **23rd of January until 11th of March 2018**. The call is open for researchers of all scientific disciplines.

This year only researchers from the following regions may apply for the scholarship:
Central America: Costa Rica, El Salvador, Guatemala, Honduras, Nicaragua, Panama,
Caribbean: Cuba, Puerto Rico, Dominican Republic

Applicants have to indicate in the application form, which conference they want to attend, either one of the conferences listed in the annex (page 9) or another scientific conference of their choice taking place in Austria.

6.1. Timetable of the sixth call

23/01/2018	6 th call opens
11/03/2018	Deadline for submission of applications
March/April 2018	Evaluation and selection process
23/04/2018	Information about the results

6.2. **Submission of applications**

Please use the following link for further information and to download the documents necessary for the application:

<https://www.lai.at/wissenschaft/kompetenzzentrum/etta-becker-donner-stipendien>.

The application form has to be completed in English or Spanish and has to be submitted as a Word document. All additional required documents have to be submitted as a single pdf file.

The application has to be submitted via Email to the Austrian Latin-America Institute until the 12th of March 2018: becas.ebd@lai.at.

Applications submitted after this deadline cannot be considered.

Contact

Austrian Latin-America Institute / Österreichisches Lateinamerika-Institut

Schlickgasse 1

A-1090 Vienna/Wien

Austria/Europe

Email: becas.ebd@lai.at

Telephone: 0043 – (0)1 – 310 74 65

Website: www.lai.at

ANNEX – List of conferences and links that might be helpful

Please consider that this list only contains suggestions for international conferences which may be interesting for the applicant. Each applicant may participate in an international conference of his / her own choice. Participation in one of the listed conferences does not have any consequences on the evaluation of the application.

- Jahrestagung der Österreichischen Lateinamerikaforschung (<http://laf-austria.at>)
- ISA Forum of Sociology
- ISEKI Food Conference
- SGEM International Scientific Conference
- ICLA 21. Weltkongress der International Comparative Literature Association
- HPCS Conference on High Performance Computing & Simulation
- PACT Summer School
- EAGE - The European Association of Geoscientists and Engineers
- STS - Society of Thoracic Surgeons Annual Conference Graz
- European Music Therapy Conference
- Tropentag BOKU
- Int. Conference on Plant Biology
- IWA Micropol & Ecohazard Conference
- SEH Congress of Herpetology
- ISEKI Food Conference
- Int. Symposium on Metallomics
- World Council of Credit Unions WCUV
- ICME Wien
- Int. Conference Buildings and Environment enviBUILD
- World Congress on Polyphenols Applications
- ÖGMBT Annual Meeting
- Life Science Meeting
- International Multidisciplinary Scientific Conference
- International Conference on Music in Society ICMS
- ECCMID
- CECAM/ESI
- ZooBot La Gamba Symposium
- Estéticas hispánicas globales: literatura, cine y televisión

Helpful links

Austrian Academy of Sciences: List of Institutes

<https://www.oeaw.ac.at/en/austrian-academy-of-sciences/>

Conferences in Austria:

<http://conferences-in-vienna.info/de/konferenz-kalender.html>

<http://www.conference-service.com/konferenzkalender/at/>

Federal Ministry for Digital, Business and Enterprise:

<https://www.en.bmdw.gv.at/Seiten/default.aspx>

University of Vienna:

<https://www.univie.ac.at/en/about-us/governance-structure/faculties-centres/>

Technical University of Vienna:

https://www.tuwien.ac.at/wir_ueber_uns/fakultaeten_institute/

List of Universities in Austria:

<https://www.studium.at/universitaeten>

<https://www.uni.at/unis/>

<http://www.studieren.at/hochschuluebersicht>

<https://www.4icu.org/at/austrian-universities.htm>

Austrian Research Association:

<http://www.oefg.at/en/>